

**SOUTH DAKOTA CONFERENCE ON
DEVELOPMENTAL DISABILITIES**
DISCOVERING POSSIBILITIES



2021 EXCEPTIONAL EMPLOYEE AWARD

Referral Guidelines

1. Employee is a person with a disability.
2. Employee has held the position for 6 months or longer.
3. Employee will make every effort to accept the award in person, providing travel and lodging costs are not prohibitive.
4. Employees involved in the hiring decision for a particular position are not eligible for referral awards for that position.

Person Submitting Nomination

Name: _____

Date: _____

E-Mail Address: _____

Phone No: _____

Nominee Information

Name: _____

E-Mail Address: _____

Phone No: _____

Title: _____

Describe the nominee's current employment, length of employment, and job duties:

Please share how this employee makes contributions to their workplace by way of their talents, skills, and accomplishments:

For CD Use Only

Date Received: _____ Assigned to: _____

Deadline: September 1st, 2021

Please return to:

Mail – Tova Hartle
Center for Disabilities
1400 W. 22nd Street
Sioux Falls, SD 57105
(605) 357-1430

Email – tova.hartle@usd.edu